

TOWN OF WAWARSING

PLANNING BOARD

108 CANAL STREET • P.O. BOX 671 • ELLENVILLE, NEW YORK 12428
845-647-7800

TOWN OF WAWARSING PLANNING BOARD

ITEMS NEEDED FOR SPECIAL USE PERMIT / SITE PLAN

FOR TIMBER HARVEST OPERATIONS

1. The **Original** and **Twelve (12)** Copies of the Application Form.
2. **Thirteen (13)** Copies of Site Plan (See Section 112-38).
3. The **Original** and **Twelve (12)** Copies of Environmental Form (Short).
4. **Thirteen (13)** Copies of Zoning Map, including property location.
5. **Thirteen (13)** Copies of the U.S.G.S Map, indicating property location.
6. Provide **Self-Addressed, Stamped Envelopes** of all property owners within a 500' radius of the entire parcel of land.
7. Application must be submitted **Three (3) Weeks prior** to the Planning Board Meeting by **12:00 Noon**. (Planning Board meets the third (3rd) Tuesday of every month).
8. **Two (2) Checks** in the amount of \$100.00. each check made payable to the **Town of Wawarsing**.
 - A) Check # 1 is for the Site Plan Application.
 - B) Check # 2 is for the Consultant Fees.

PROCEDURES AND REQUIREMENTS

TO WHOM IT MAY CONCERN:

This package of information and forms is provided to assist the applicant in the preparation of a submission of a site plan, subdivision of lot line change to the Town of Wawarsing Planning Board. In most cases the application will be prepared initially by a licensed professional engineer, architect and surveyor or by a land planner. Since in almost every case such a professional will be required for the process, they should be retained as early as possible. The Applicant should be aware that depending on the location, type and size of the project, additional reviews by State and County agencies may be required.

The Zoning and Subdivision Regulations of the Town of Wawarsing require that the applicant must present plans to the Secretary of the Planning Board. Submittals must be handed to the Planning Board Secretary at least two (2) weeks prior to the next meeting except for Logging Applications that have to be submitted three (3) weeks prior to the next meeting. The Town of Wawarsing Planning Board meets the third (3rd) Tuesday of every month. When your application is complete, it will be placed on the next available agenda. Completed application packages shall include the following:

Subdivision / Lot Line Changes:

1. Completed Application Form – original and twelve copies.
2. Completed Check List for Subdivision/Lot Line Change – original and twelve copies.
3. Short/Long Form EAF (as appropriate) – original and twelve copies.
4. Applicant/Owner Proxy Statement – original and twelve copies.
5. Stamped, Self-Addressed Envelopes of all property owners within a 500' radius.
6. Thirteen (13) Sets of Plans.
7. Two Checks made Payable to the Town of Wawarsing, per Fee Schedule, attached.

Special Use Permit/Site Plan:

1. Completed Application Form – original and twelve copies.
2. Completed Check List for Site Plan/Special Use Permit – original and twelve copies.
3. Short/Long Form EAF (as appropriate) – original and twelve copies.
4. Applicant/Owner Proxy Statement – original and twelve copies.
5. Stamped, Self-Addressed Envelopes of all property owners within a 500' radius.
6. Thirteen (13) Sets of Plans.
7. Two Checks made Payable to the Town of Wawarsing, per Fee Schedule, attached.

All fees for consulting and professional services that the Planning Board incurs during the review of the application will be the responsibility of the applicant. An advance deposit for these fees will be required and will be placed in an Escrow Account with the Town.

WAWARSING CODE

112-38 TIMBER HARVESTING:

The following requirements shall apply to the process or processes, which result in the felling of trees for purposes of using the timber there from for construction purposes, firewood and any other uses to which such timber or logs would ordinarily be subjected. Included is not only the process of cutting down trees, but all attendant processes in making such timber usable for the purpose for which it is intended, including but not limited to the removal of splitting of logs and the removal of logs from property by means of transport by any method, including but not limited to skidding. Except that tree removal for the following purposes are not subject to this section. The clearing of lands for rights of way for utilities, except that such clearing shall comply with accepted forest management practices and shall be approved by a professional forester; The harvesting of trees for the personal use of the property owner and his or her immediate family; Trees removed for site preparation for construction of land development which has been approved by the planning board, or for which a building permit has been obtained if planning board approval is not required for said construction or land development.

- A. The owner of the property shall submit a letter or affidavit granting permission to the logger or operator, by name, to cut trees and designating the areas in which they may be cut.
- B. The Code Enforcement Officer shall receive approval, in writing, from the Town Highway Superintendent with recommendation as to such matters as specified entrance and exit from the public highway to the operations site, with signs posed on the highway noting "truck entrance".
- C. The loading area and loading operation and storing of logs shall be located at least 30 feet from the traveled way of any highway.
- D. Timber shall not be skidded across any highway nor shall log skidders cross the highway as part of the logging operation at any time.
- E. The New York State Department of Environmental Conservation shall approve the crossing of any stream as part of any logging operation, where required by law.
- F. All debris resulting from tree cutting along the highway and at the loading area within 50 feet of the highway shall be cleaned and removed by the applicant.
- G. An off-street parking area for logging equipment and other vehicles shall be located on the logging site at least 30 feet from any adjacent highway.

